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20 August 1954

MEMORANDUM FOR: Acting Deputy Director (Administration)

SUBJECT : Weekly Report for the Week Ending 20 August 1954

1. General

a. Department of Defense Support - (continued item)



2. Projects and Studies in Process



a. Logistics Support Planning - (completed item)

Staff study has been prepared to determine the most feasible method of providing adequate field war planning for logistics support of Agency operations. This study will be forwarded to the A-DD/A in the near future.

3. Administration

a. Agency Regulations - (continued item)

The following regulations have been forwarded to the Regulations Control Staff for publication:

 Travel and Shipment of Personal Effects  


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4. Transportation Division



5. Supply Division

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a. FY-52 Contingency Fund Procurement - (continued item)



6. Procurement Division

25X1X4



7. Real Estate and Construction Division

a. CIA Building - (continued item)

Agency space requirements for the new CIA Building as proposed in 1952 have been reviewed and revised. These revisions will be forwarded to the A-DD/A in the near future.

8. Printing and Reproduction Division

a. Pickup and Delivery Service - (new item)

A study has been initiated to determine the feasibility of establishing a pickup and delivery service between using activities in the Washington area and the printing plant in [REDACTED]. Results of this study will be forwarded to the A-DD/A for approval.

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JAMES A. GARRISON  
Chief of Logistics

LO/TR&P/ARL/mk (20 August 1954)

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